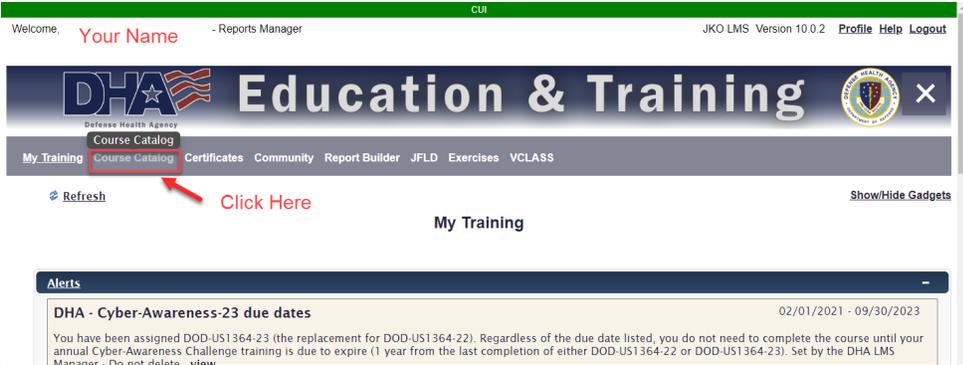


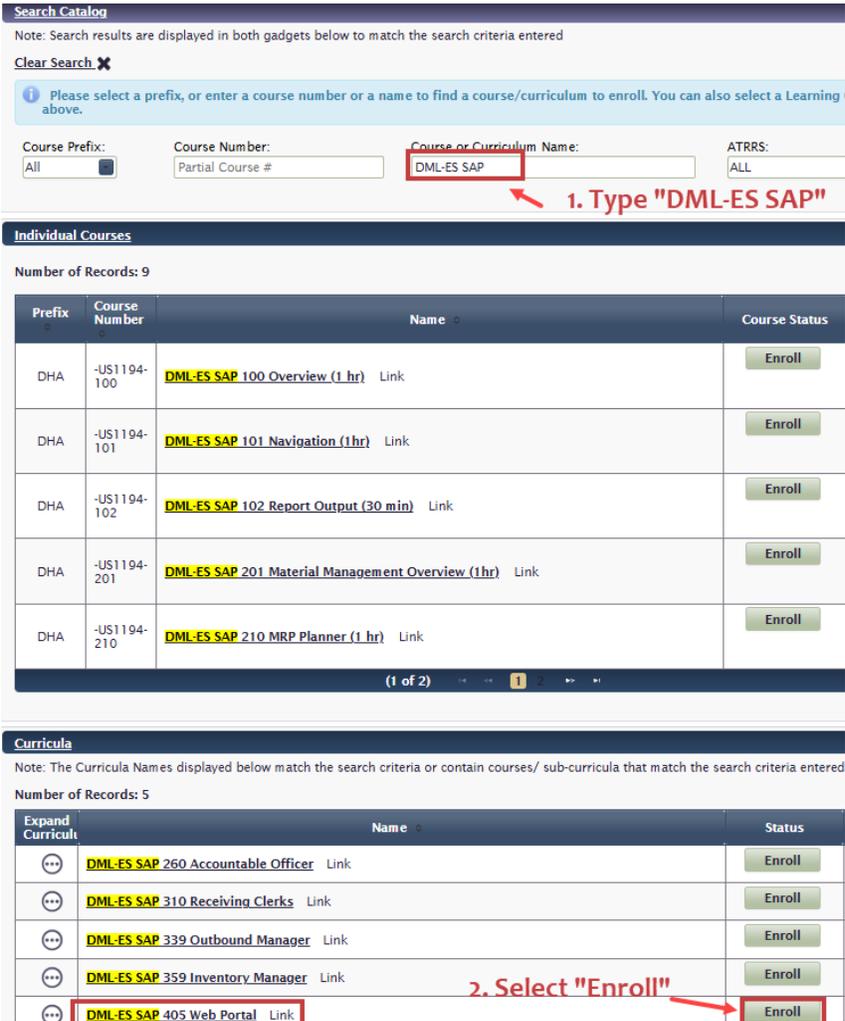
Accessing Courseware in JKO

Step 1 Navigate to: [JKO LMS \(jten.mil\)](http://jko.lms(jten.mil))

Step 2 Click "Course Catalog" on the Menu Bar.



Step 3 Enter "DML-ES SAP" in the "Courses or Curriculum Name" search bar:



Search Catalog
Note: Search results are displayed in both gadgets below to match the search criteria entered
Clear Search ✕
Please select a prefix, or enter a course number or a name to find a course/curriculum to enroll. You can also select a Learning above.

Course Prefix: All
Course Number: Partial Course #
Course or Curriculum Name: **DML-ES SAP**
ATRRS: ALL

Individual Courses
Number of Records: 9

Prefix	Course Number	Name	Course Status
DHA	-US1194-100	DML-ES SAP 100 Overview (1 hr) Link	Enroll
DHA	-US1194-101	DML-ES SAP 101 Navigation (1hr) Link	Enroll
DHA	-US1194-102	DML-ES SAP 102 Report Output (30 min) Link	Enroll
DHA	-US1194-201	DML-ES SAP 201 Material Management Overview (1hr) Link	Enroll
DHA	-US1194-210	DML-ES SAP 210 MRP Planner (1 hr) Link	Enroll

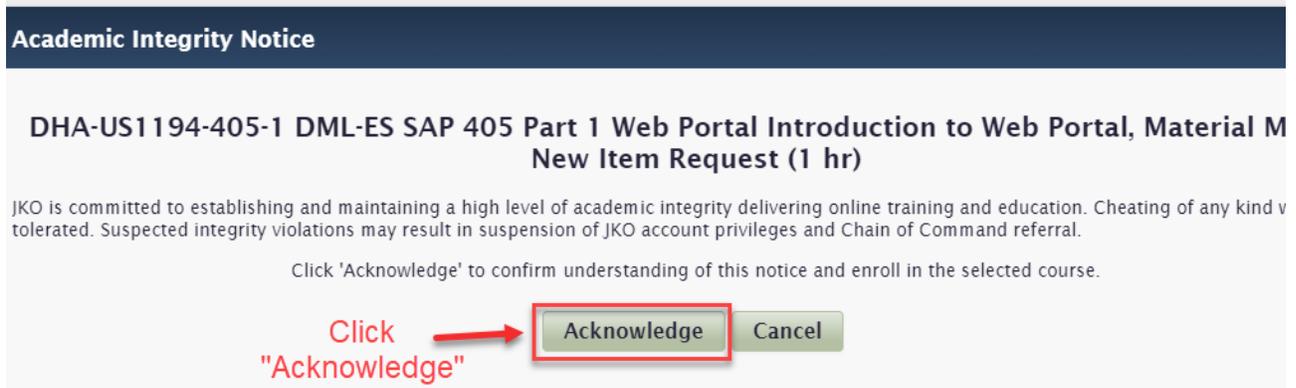
(1 of 2)

Curricula
Note: The Curricula Names displayed below match the search criteria or contain courses/ sub-curricula that match the search criteria entered
Number of Records: 5

Expand Curriculum	Name	Status
⋮	DML-ES SAP 260 Accountable Officer Link	Enroll
⋮	DML-ES SAP 310 Receiving Clerks Link	Enroll
⋮	DML-ES SAP 339 Outbound Manager Link	Enroll
⋮	DML-ES SAP 359 Inventory Manager Link	Enroll
⋮	DML-ES SAP 405 Web Portal Link	Enroll

Accessing Courseware in JKO

Step 4
Click the "Acknowledgement" button.



Academic Integrity Notice

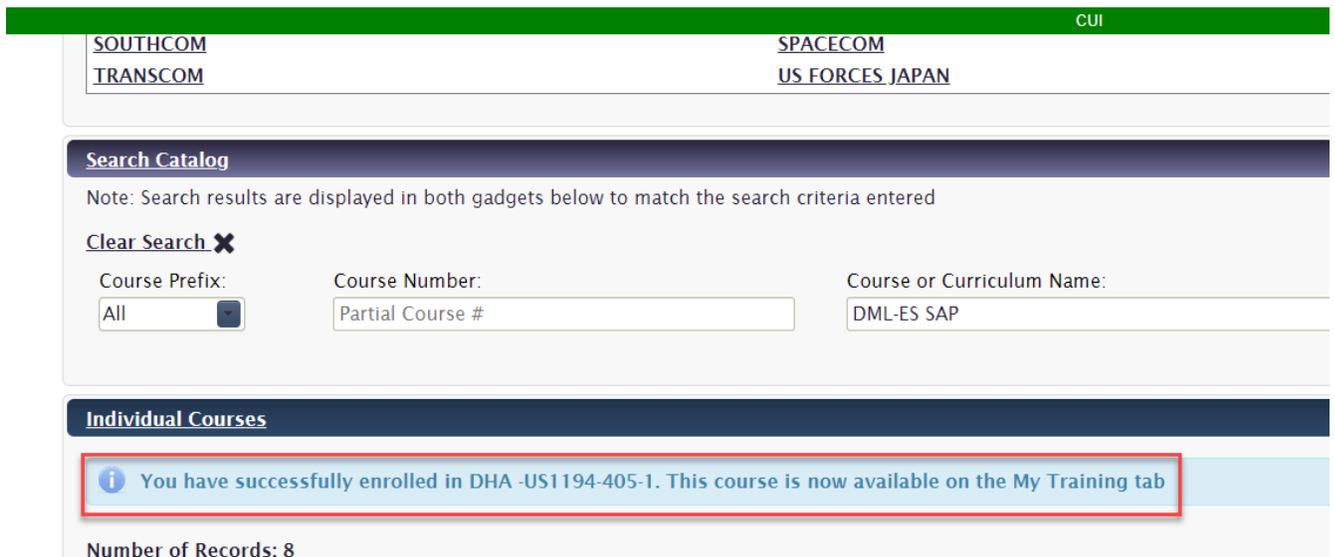
**DHA-US1194-405-1 DML-ES SAP 405 Part 1 Web Portal Introduction to Web Portal, Material M
New Item Request (1 hr)**

JKO is committed to establishing and maintaining a high level of academic integrity delivering online training and education. Cheating of any kind v tolerated. Suspected integrity violations may result in suspension of JKO account privileges and Chain of Command referral.

Click 'Acknowledge' to confirm understanding of this notice and enroll in the selected course.

Click "Acknowledge" → **Acknowledge** Cancel

Step 5
Notice the confirmation message that indicates you have successfully enrolled in your desired course.



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Search Catalog

Note: Search results are displayed in both gadgets below to match the search criteria entered

Clear Search ✕

Course Prefix: Course Number: Course or Curriculum Name:
All Partial Course # DML-ES SAP

Individual Courses

i You have successfully enrolled in DHA -US1194-405-1. This course is now available on the My Training tab

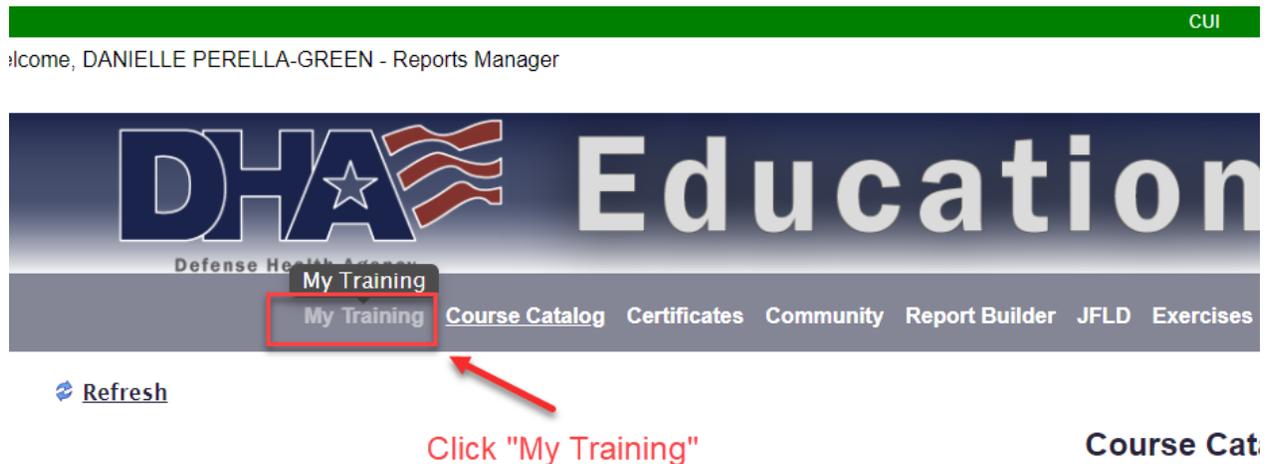
Number of Records: 8

Accessing Courseware in JKO

Step 6
Click the Menu icon in the top right of the screen.



Step 7
The Menu Bar displays; click "My Training."



Step 8
Scroll to the bottom where your trainings are listed, locate the desired course and click "Launch."

CUI

Problems with lessons not completing or Next Lesson in a course? Be sure to wait until you see the green checkmark for the current lesson before you click on "Next Lesson". Other course will not go to the next lesson.

[HIPAA and Privacy Act Training Course](#) · [Enroll here](#)

To get completion credit, MHS staff must sometimes take a specific course on a site other than the DHA LMS. If you are unsure, please check with your local Education and Training office.

Elective Training

Search Sort by: **Expiry Date**

Launch	DHA-US1194-405-1	Status: Enrolled
Withdraw	DML-ES SAP 405 Part 1 Web Portal Introduction to Web Portal, Material Master, New Item Request (1hr)	Status Date: 07/18/2023 Enrollment Expiry Date: 07/17/2024
Student Tools		
Resume	DHA-US1194-101	Status: Enrolled
Withdraw	DML-ES SAP 101 Navigation (1hr)	Status Date: 07/10/2023 Enrollment Expiry Date: 07/09/2024
Student Tools		